

PERMIT COST \$50.00

WEST LEECHBURG BOROUGH

No. \_\_\_\_\_

1015 PLAZAK STREET  
WEST LEECHBURG, PA 15856

APPLICATION & PERMIT FOR DRIVEWAY OR ACCESS ROAD

Date \_\_\_\_\_, 20\_\_\_\_

Road or Street Name \_\_\_\_\_ County Tax Map No. \_\_\_\_\_  
*(where work to be done)*

Application is hereby made by \_\_\_\_\_ (Name) \_\_\_\_\_ (Phone No.)  
of \_\_\_\_\_, Pennsylvania

for permission to construct, build or establish a driveway or access road intersecting with \_\_\_\_\_  
at the following location: \_\_\_\_\_ (Road or Street Name)  
*(Address)*

The driveway or access road will be constructed, built or established with the following materials and in the following manner: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*(description of work to be done - attach drawing or plan)*

DATA APPLICABLE TO THIS APPLICATION

- 1. Approximate date when work will be started \_\_\_\_\_
- 2. Approximate date when work will be completed \_\_\_\_\_
- 3. Will the proposed driveway or access road require the reconstruction, relocation or alteration of drainage ditches, berms or paved roadways on the borough right of way? \_\_\_\_\_

The applicant agrees that all work shall be done in full compliance with Ordinance No. 298 of 2009 and its amendments of the Borough of West Leechburg and the laws of the Commonwealth of Pennsylvania, and that the applicant shall well and truly save, defend and keep harmless the Borough of West Leechburg from and indemnify it against all actions, suits, demands, payments, costs and charges for or by reason of the proposed work and all damages to persons or property resulting in any manner therefrom, or occurring in the prosecution of the work connected therewith, or from any other matter, cause or thing relating thereto.

Property owner is responsible for any drainage changes or increase in runoff.

Under and subject to all the conditions, restrictions and regulations prescribed by the borough and on the general provision and specification a true copy whereof is attached and made a part hereof, with the same force and effect as if written or printed herein and under and subject to special conditions, restrictions and regulations hereinafter set forth. Permittee shall be responsible for providing visibility for traffic safety at point of connection to Borough Right-of-Way.

The applicant(s) is (are) an individual(s), partnership, corporation (other \_\_\_\_\_) *(describe)*

Contractor's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone No.: \_\_\_\_\_

\_\_\_\_\_  
*applicant's signature(s)*

FOR BOROUGH USE ONLY

CONDITIONS

Construct driveway in accordance with the requirements of type \_\_\_\_\_ on attached instruction sheet.  
Is a pipe required? \_\_\_\_\_ Sight distance is \_\_\_\_\_ adequate \_\_\_\_\_ inadequate

SPECIAL CONDITIONS

\_\_\_\_\_  
\_\_\_\_\_  
\*PERMIT IS VALID ONLY AS LONG AS ALL REQUIRED CONDITIONS ARE MET

DATE APPLICATION RECEIVED \_\_\_\_\_ FEE RECEIVED \$ \_\_\_\_\_  
PRELIMINARY APPROVAL DATE \_\_\_\_\_ FINAL APPROVAL DATE \_\_\_\_\_

PERMIT ISSUED BY \_\_\_\_\_  
*Borough Secretary or other Authorized Agent*

APPLICANT TO CONTACT BOROUGH OFFICE FOR FINAL INSPECTION ONCE CONSTRUCTION IS COMPLETED



**WEST LEECHBURG BOROUGH  
DRIVEWAY PERMIT INSTRUCTION SHEET**

NAME OF APPLICANT: \_\_\_\_\_ APPLICATION NO. \_\_\_\_\_

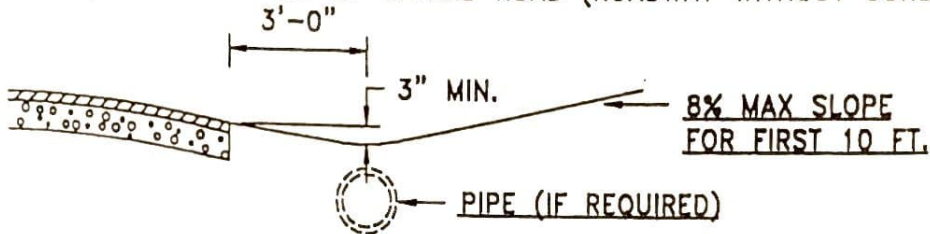
TAX MAP REFERENCE NUMBER: \_\_\_\_\_ INSPECTION DATE \_\_\_\_\_

ROAD OR STREET NAME: \_\_\_\_\_

**IMPORTANT** PROPOSED DRIVEWAY SITE MUST MEET THE INDICATED CONDITIONS BEFORE DRIVEWAY PERMIT CAN BE ISSUED - PREPARE SITE AS INDICATED BELOW

**I. DRIVEWAY TYPE (FINISHED DRIVEWAY MUST CONFORM TO THE CONDITION INDICATED)**

\_\_\_ A) DRIVEWAY SLOPES TOWARD ROAD (ROADWAY WITHOUT CURBING)



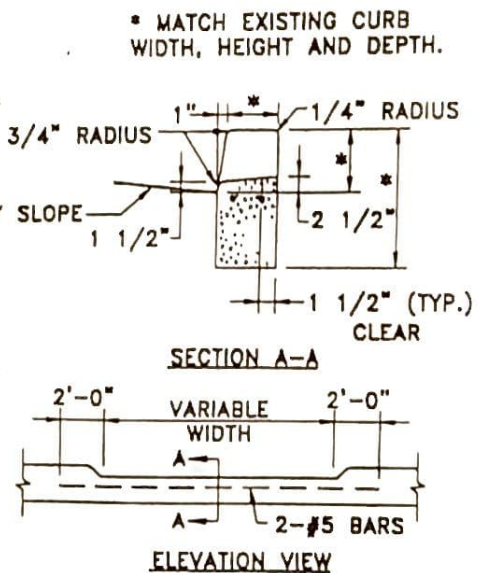
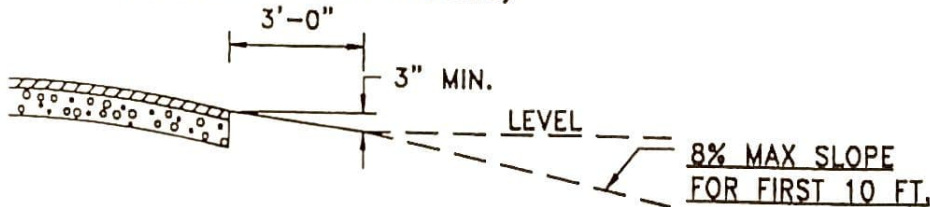
\_\_\_ B1) DRIVEWAY ON ROAD WITH BITUMINOUS WEDGE CURBING



\_\_\_ B2) DRIVEWAY ON ROAD WITH CONCRETE CURBING (DEPRESS CURB)



\_\_\_ C) DRIVEWAY IS LEVEL OR SLOPES AWAY FROM ROAD (ROADWAY WITHOUT CURBING)



**DEPRESSED CURB DETAILS**  
PROVIDE MATERIALS AND CONSTRUCTION MEETING PUBLICATION 408.

**II. IS A PIPE REQUIRED UNDER THE DRIVEWAY FOR STORM DRAINAGE?** YES NO

IF YES PIPE SHALL BE LOCATED 3 FEET FROM EDGE OF ROAD OR AS FOLLOWS:

\_\_\_\_\_ (MINIMUM PIPE SIZE 15 INCH DIAMETER)

**III. SAFE SIGHT DISTANCE (NO PERMIT WILL BE ISSUED WITH INADEQUATE SIGHT DISTANCE.)**

REQUIRED SIGHT DISTANCE IN FEET			ACTUAL SIGHT DISTANCE			
SPEED LIMIT	LEFT	RIGHT	SPEED LIMIT	LEFT	RIGHT	DATE
25 MPH	250	195	_____ MPH	_____	_____	_____
35 MPH	440	350	_____ MPH	_____	_____	_____

SIGHT DISTANCE HAS BEEN DETERMINED TO BE: \_\_\_ ADEQUATE \_\_\_ INADEQUATE  
 \_\_\_ SIGHT DISTANCE IS BLOCKED BY: TREES, SIGNS, BUILDINGS, EARTH, \_\_\_\_\_  
 (SIGHT DISTANCE IS MEASURED FROM A VEHICLE 10 FEET BACK OF THE PAVEMENT)

WHEN ALL CONDITIONS HAVE BEEN MET, CONTACT BOROUGH OFFICE FOR FINAL INSPECTION  
SPECIAL CONDITIONS

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**NOTES:**  
 BEFORE YOU DIG ANYWHERE IN PENNSYLVANIA, CALL 1(800) 242-1776. NON-MEMBERS MUST BE CONTACTED DIRECTLY. PA. ACT 172 (1986) REQUIRES (3) WORKING DAYS TO UTILITIES BEFORE YOU EXCAVATE, DRILL, BLAST, OR DEMOLISH.

PROPERTY OWNER RESPONSIBLE FOR ANY DRAINAGE CHANGE OR INCREASE IN RUNOFF.

