

# ***West Leechburg Borough Council Meeting Agenda***

March 12<sup>th</sup>, 2025  
7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from February Council meeting.
- IV. Motion to hear from visitors.
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Engineer's Report
  - a) 2024 CDBG 9<sup>th</sup> St. & Sycamore Sewer- The Preconstruction meeting minutes will be submitted as soon as they are typed up. The camera work on Friday was rather inconclusive. Roots in both sections and a collapsed pipe under the Ninth prevented the lines from being fully inspected. This is why we requested camera work be done before the project was designed. We might need more than 2 Spot Repairs. They located the Sycamore line under the tar & chip pavement with a depth of 9 feet at about 100 feet or so from the manhole. We are of the opinion that the depth is not accurate, and hopefully, the location is not under the pavement. No lateral lines were inspected. Since MH A62 is in good condition, we suggest not replacing it to save money for additional spot repairs which may be needed. We will see if Jet Jack can cut the roots without excavating.
  - b) Gosser Street Sanitary Sewer Replacement/Extension- Bid awarded to the low bidder. Agreements and bonds have been received. I planned to save time and

bring the agreement forms to the meeting for borough signatures and seal. Since we were told not to attend future meetings, the agreements will be mailed.

- c) Borough Building Parking Lot Paving- HRG is developing scope of work for project and the bid documents.
- d) 2025 Paving Program- Working with borough representatives to identify roadways to be repaved.
- e) PA Small Water and Sewer Program- Program is open and applications are due April 30<sup>th</sup>. HRG is available to assist if the Borough wishes to move forward with an application. The program has a maximum grant amount of \$500,000 and requires a 15% local match.
- f) All issues pertaining to be discussed by engineers and the council.

#### VIII. Mayor's Report

- a) Police Report
- b) SWAT Ordinance
- c) All issues pertaining to the police.

Motion to accept Mayor's Report

#### IX. Public Safety (Emergency Management) Committee Report

- a) Dave- Emergency Management Coordinator Report
- b) All issues pertaining to public safety.

#### X. President's Report

- a) All issues pertaining to the president's report.

#### XI. Treasurer's Report

- a) Account Balances Read

Motion to accept Treasurer's report.

#### XII. Magistrate's Report

#### XIII. Secretary Report

- a) Comcast Agreement
- b) Windstream Account
- c) Statement of Financial Interests
- d) All issues pertaining to the secretary's report.

XIV. Communications

- a) Westmoreland County Boroughs Association Dinner- April 25<sup>th</sup>
- b) WHD Hauling
- c) All communications received.

XV. Tax Collector's Report

- a) No taxes collected in February
  - b) Reading of Berkheimer Report
- Motion to accept Tax Collector's Report

XVI. Reading of the Bills

- a) Bills read (see attached page)
- Motion to pay the bills.

XVII. Solicitor's Report

- a) Any legal matters that need to be discussed by solicitor by council.

XVIII. Zoning Report

- a) Permits Issued for February
- b) All issues pertaining to zoning report.

XIX. Finance/Administration and Borough Code Committee Report

- a) All issues pertaining to finance and administration.

XX. Public Works Committee Report

- a) Begin Hiring Process for Full Time Position
- b) Summer Help Position
- c) PA Small Water and Sewer Grant Application
- d) Delinquent Sewer User Fees
- e) All issues pertaining to sanitation.

XXI. Buildings/Utilities and Garbage Committee Report

- a) All other issues pertaining to buildings and utilities.

XXII. Parks and Recreation Committee Report

- a) All issues pertaining to parks and recreation.

XXIII. AKIGC

- a) Blight Study Story Map
- b) All issues pertaining to AKIGC.

XXIV. Unfinished Business

- a) No unfinished business to discuss.

XXV. New Business

- a) Email addresses updates/removals
- b) Parking Ordinance- Handicap Parking Permits
- c) All issues pertaining to new business.

XXVI. Executive Session

Motion to adjourn.