

West Leechburg Borough Council Meeting

Agenda

December 10th, 2025

7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from November Council meeting.
- IV. Motion to hear from visitors.
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Engineer's Report
 - a) Gosser Street Sanitary Sewer Replacement- Project Complete, One Year (1) Maintenance Bond in place
 - b) All issues pertaining to the engineer.
- VIII. Mayor's Report
 - a) Police Report
 - b) All issues pertaining to the police.Motion to accept Mayor's Report
- IX. Public Safety (Emergency Management) Committee Report
 - a) All issues pertaining to public safety.
- X. President's Report

- a) All issues pertaining to the president's report.

XI. Treasurer's Report

- a) Account Balances Read

Motion to accept Treasurer's report.

XII. Magistrate's Report

XIII. Secretary Report

- a) Financial Audit Update & Options
- b) Liquid Fuels Audit- Complete
- c) Hoffman Contract/Animal Control Options
- d) All issues pertaining to the secretary's report.

XIV. Communications

- a) All communications received.

XV. Tax Collector's Report

- a) Reading of the Tax Collector Report
- b) Reading of Berkheimer Report

Motion to accept Tax Collector's Report

XVI. Reading of the Bills

- a) Bills read (see attached page)

Motion to pay the bills.

XVII. Solicitor's Report

- a) Any legal matters that need to be discussed by solicitor by council.

XVIII. Zoning Report

- a) Permits Issued for November.
- b) All issues pertaining to zoning report.

XIX. Finance/Administration and Borough Code Committee Report

- a) Budget Adoption for 2026
- b) Adopt Ordinance #341- Tax Ordinance
- c) Amended the financial/administration agenda during the 12/10 meeting to add approval of the Borough's insurance policy due to our policy expiring 12/31 and the 2026 coverage and cost was received during the meeting.
- d) All issues pertaining to finance and administration.

XX. Public Works Committee Report

- a) KVVPCA Billing Rate Increase
- b) WPP light on West Leechburg Hill
- c) People's Gas work in Hillville
- d) Paving for next year
- e) Permit fee update
- f) All issues pertaining to Public Works.

XXI. Buildings/Utilities and Garbage Committee Report

- a) All other issues pertaining to buildings and utilities.

XXII. Parks and Recreation Committee Report

- a) All issues pertaining to parks and recreation.

XXIII. AKIGC

- a) All issues pertaining to AKIGC.

XXIV. Unfinished Business

- a) No unfinished business to discuss.

XXV. New Business

- a) All issues pertaining to new business.

XXVI. Executive Session

XXVII. Motion to adjourn.