

# ***West Leechburg Borough Council Meeting Agenda***

January 8th, 2024  
7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from December Council meeting.
- IV. Motion to hear from visitors.
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Engineer's Report
  - a) PNG West Street Project- See attached restoration drawings and my preliminary fee calculation. I am recommending a restoration bond in the amount of \$69,100 for restoration of streets and ROW areas. Council approval of the restoration requirements and bond amount is necessary for this permit.
  - b) 2024 CDBG 9<sup>th</sup> & Sycamore Sewer- Agreements to be signed by the Borough (contract awarded at December meeting) which will be distributed at a preconstruction meeting to be scheduled at the Borough office at the Borough's convenience with Jet Jack, Westmoreland County and Borough Officials.
  - c) Gosser Street Sanitary Sewer Replacement/Extension- Project will be ready to advertise for bids to be opened as authorized by Council.
  - d) 207 Maple Street Proposed New House- We have received inquiries as to the SWM requirements and determined that a plan prepared by a qualified professional is required meeting the Borough's SWM ordinance. Discuss any questions or concerns.

e) All issues pertaining to be discussed by engineers and the council.

VIII. Mayor's Report

a) Police Report

b) All issues pertaining to the police.

Motion to accept Mayor's Report

IX. Public Safety (Emergency Management) Committee Report

a) All issues pertaining to public safety.

X. President's Report

a) Allegheny Township Police Contract

b) All issues pertaining to the president's report.

XI. Treasurer's Report

a) Account Balances Read

Motion to accept Treasurer's report.

XII. Magistrate's Report

XIII. Secretary Report

a) Liquid Fuels Report Filed

b) W2s

c) ATI tax refund

d) All issues pertaining to the secretary's report.

XIV. Communications

a) All communications received.

XV. Tax Collector's Report

a) Reading of tax collector's report

b) Reading of Berkheimer Report

Motion to accept Tax Collector's Report

XVI. Reading of the Bills

- a) Bills read (see attached page)

Motion to pay the bills.

XVII. Solicitor's Report

- a) Any legal matters that need to be discussed by solicitor by council.

XVIII. Zoning Report

- a) December Permits Issued
- b) All issues pertaining to zoning report.

XIX. Finance/Administration and Borough Code Committee Report

- a) All issues pertaining to finance and administration.

XX. Public Works Committee Report

- a) Number 2 Parking Lot Issue
- b) Sewer User Fee Payments
- c) All issues pertaining to sanitation.

XXI. Buildings/Utilities and Garbage Committee Report

- a) All other issues pertaining to buildings and utilities.

XXII. Parks and Recreation Committee Report

- a) All issues pertaining to parks and recreation.

XXIII. AKIGC

- a) All issues pertaining to AKIGC.

XXIV. Unfinished Business

- a) No unfinished business to discuss.

XXV. New Business

- a) All issues pertaining to new business.

XXVI. Executive Session- Personnel

Motion to adjourn.