

# ***West Leechburg Borough Council Meeting Agenda***

September 13, 2023  
7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from August Council meeting.
- IV. Motion to hear from visitors.
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Engineer's Report
  - a) 2024 CDBG Application Ninth Street Sewer- As of today, 8-30-2023, 14 out of 18 Survey Forms were received. We are dead even with 50% Low/Mod residents ( $\geq 51\%$  required). For the entire project area to qualify, we need 1 more survey to exceed 80% and at least 1 more L/M household. The area from Hickory to the end qualifies as is and we have enough surveys. The 4 households yet to respond are 1482 Main, 910 Ninth, 202 Jantosik and 200 Zdina.
  - b) County Water & Sewage Grant & Gosser Street Sewer Replacement- Anticipate receiving a letter or agreement from Westmoreland County Commissioners very soon.
  - c) Stormwater Management Plan for 116 Maple New House and Driveway- Request approval contingent upon receipt of signed documents, fees and financial security. Note that the driveway permit application for this address will be approved once fee is paid and forms are submitted (no Council action is required for the driveway).

- d) Memorial Park Accessibility Improvements Project- Phase 2- Revised cost estimate to include PE seal and signature. If I am to submit any Grant application for this project, I will need Council authorization to do so with such action noted in the minutes. For a DCED application, I will also need approval of the required resolution.
- e) Basketball Court Crack Repair, Repaving, and Repainting- Signed, sealed cost estimate submitted. If I am to submit a DCED application I will need Council authorization to do so with such action noted in the minutes and approval of the DCED required resolution (note that the LSA Cat. 4 applications are also due Sept 30<sup>th</sup>).
- f) 2024 CDBG Application- If I am to submit an application (due Sept.30<sup>th</sup>) I will need council authorization to do so with such action noted in the minutes.
- g) Sewer Cost Estimate to replace manhole at the intersection of 9th and Hickory, the manhole at the intersection of 9th and Jantosik and the line in between – Estimate Pending. If I am to submit a DCED application I will need Council authorization to do so with such action noted in the minutes and approval of the DCED resolution.
- h) Sanitary Sewer Map Update – Near complete with some manholes needing field verified for type (sanitary or storm), pipes and flow directions.
- i) DCED PA Small Water & Sewer Grant Application – I was previously informed that these would be considered at the July CFA meeting. In searching their meeting minutes, it appears that there was no July meeting. The next meetings are scheduled for Sept. 19<sup>th</sup> and Nov. 21<sup>st</sup>. No agendas are published yet.
- j) All issues pertaining to be discussed by engineers and the council.

#### VIII. Mayor's Report

- a) Police Report
- b) All issues pertaining to the police.

Motion to accept Mayor's Report

#### IX. Public Safety Committee Report

- a) All issues pertaining to public safety.

#### X. President's Report

- b) All issues pertaining to the president's report.

XI. Treasurer's Report

- a) Account Balances Read

Motion to accept Treasurer's report.

XII. Magistrate's Report

XIII. Secretary Report

- a) Financial Audit Progress
- b) All issues pertaining to the secretary's report.

XIV. Communications

- a) Westmoreland County Borough Association Meeting Notice
- b) All communications received.

XV. Tax Collector's Report

- a) Reading of tax collector's report
  - b) Reading of Berkheimer Report
- Motion to accept Tax Collector's Report

XVI. Reading of the Bills

- a) Bills read (see attached page)
- Motion to pay the bills.

XVII. Solicitor's Report

- a) KVVPCA Sewer User Billing Agreement
- b) Any legal matters that need to be discussed by solicitor by council.

XVIII. Zoning Report

- a) Read all building and zoning permits issued for August.
- b) All issues pertaining to zoning report.

XIX. Finance and Administration Committee Report

a) All issues pertaining to finance and administration.

XX. Sanitation Committee Report

a) All issues pertaining to sanitation.

XXI. Street Committee Report

a) All issues pertaining to streets.

XXII. Buildings and Utilities Committee Report

a) All other issues pertaining to buildings and utilities.

XXIII. Parks and Recreation Committee Report

a) All issues pertaining to parks and recreation.

XXIV. AKIGC

a) Year 3 Agreement

b) All issues pertaining to AKIGC.

XXV. Unfinished Business

a) Local Share Account Category 4 Resolution- Basketball Court

b) Local Share Account Category 4 Resolution- Loader

c) Local Share Account Category 4 Resolution- Track

d) All issues pertaining to unfinished business.

XXVI. New Business

a) All issues pertaining to new business.

XXVII. Executive Session

Motion to adjourn.