

# ***West Leechburg Borough Council Meeting***

## ***Agenda***

September 14, 2022

7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from August Council meeting.
- IV. Motion to hear from visitors.
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Mayor's Report
  - a) Police Report
  - b) All issues pertaining to policeMotion to accept Mayor's Report
- VIII. President's Report
  - a) All issues pertaining to president's report.
- IX. Treasurer's Report
  - a) Account Balances ReadMotion to accept Treasurer's report.
- X. Magistrate's Report
- XI. Health Officer Report

XII. Secretary Report

- a) Trash Ordinance Options
- b) Notary
- c) Financial Audit Progress
- d) Vacation- Sept 19<sup>th</sup> thru 23<sup>rd</sup>
- e) Solicitation Permit
- f) Covid Money
- g) Zoning Variance Hearing- Sept. 27th
- h) All issues pertaining to secretary report.

XIII. Communications

- a) ATI Appeal
- b) Senator Pittman Letter
- c) All communications received.

XIV. Tax Collector's Report

- a) Reading of tax collector's report
  - b) Reading of Berkheimer Report
- Motion to accept Tax Collector's Report

XV. Reading of the Bills

- a) Bills read (see attached page)
- Motion to pay the bills.

XVI. Solicitor's Report

- a) Agreement with Westmoreland County to Digitize Zoning Map
- b) ATI Appeal

- c) Any legal matters that need to be discussed by solicitor by council

#### XVII. Engineer's Report

- a) 2022 CDBG Memorial Park Accessibility Improvement- Approve revised reimbursement agreement from the County (once received). The preconstruction meeting was held Thursday, Sept. 8<sup>th</sup>, 2022.
- b) Circle Drive 2021 CDBG- Approve payment Estimate No. 2 in the amount of \$51,868.06 (all county funds).
- c) 2022 Street Resurfacing Project- Payment for Paving- Approve Estimate 2 (retainage only) in the amount of \$3,731.70. Total project \$74, 633.87.
- d) 120 Summit St. Proposed Garage- a) Approve amendment to the Small Stormwater Plan No. 2022-02 contingent upon applicant payment of additional review fee of \$50. b) Request clarification regarding inspection of sewer lateral relocation for house at 121 Summit.
- e) Domenica Vogel 2- Accept subdivision plan for Engineers review.
- f) ATI & Allegheny Ludlum Bridge- Discussion of letter received from ATI regarding bridge scaffolding, etc.
- g) DCED Local Share Account Grant Application- Approve Resolution to Apply for grant and amount of funds being requested.
- h) Gosser St. Stormwater Management Issue- Discuss outcome and recommendations from site meeting with the WCD.
- i) 2023 CDBG Application- Authorize Bove Engineering to prepare and submit a CDBG application and cost estimate (Walking track surfacing, accessible water fountain, etc.)
- j) All issues pertaining to be discussed by engineer and council.

#### XVIII. Zoning Report

- a) Read all building and zoning permits issued for August.
- b) Update Fees Charged
- c) All issues pertaining to zoning report.

#### XIX. Finance and Administration Committee Report

- a) All issues pertaining to finance and administration.

XX. Sanitation Committee Report

- a) Clean Up Days
- b) Circle Drive CDBG Project
- c) All issues pertaining to sanitation.

XXI. Street Committee Report

- a) Recommendation to hire Ryan Bargerstock as Full time Laborer and Equipment Operator
- b) Sell Tiger Flail Mower
- c) Change order on truck
- a) All issues pertaining to streets.

XXII. Public Safety Committee Report

- a) Note of Resignation from Gary Cline as Emergency Coordinator
- b) All issues pertaining to public safety.

XXIII. Buildings and Utilities Committee Report

- a) All other issues pertaining to buildings and utilities.

XXIV. Parks and Recreation Committee Report

- a) All issues pertaining to parks and recreation.

XXV. AKIGC

- a) Agreement for AKIGC to operate in year two.

XXVI. Unfinished Business

- a) Solar System Update

XXVII. All issues pertaining to parks and recreation.

XXVIII. New Business

a) E-mail address discussion

b) Budget Meeting

XXIX. Executive Session

Motion to adjourn.