

# ***West Leechburg Borough Council Meeting Agenda***

October 11, 2023

7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from September Council meeting.
- IV. Motion to hear from visitors.
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Engineer's Report
  - a) 2024 CDBG Application Ninth Street Sewer- We still need 1 more survey to exceed the 80% and at least one more L/M household. The area from Hickory to the end qualifies as is and we have enough surveys, however, the front section does not qualify on its own. Our letter to 200 Zdina came back "Unable to Forward". The 4 households yet to respond are 1482 Main, 910 Ninth, 202 Jantosik, and 200 Zdina.
  - b) County Water & Sewage Grant & Gosser Street Sewer Replacement- Authorize President to sign and secretary to attest the funding agreement from Westmoreland County Commissioners for the Gosser St. sanitary sewer replacement project. If council is ready, authorize the preparation of the plans and specifications for the project and/or discuss timing for the advertising of bids.
  - c) Stormwater Management Plan for 116 Maple New House and Driveway- Preconstruction meeting held 10-2-2023 at the site revealed that the builder has issues with the SWM Plan design, and elevations and house location, due to the slope of the land and proposed grading. They will meet with the design engineer to confirm it can be built as designed or if revisions to the plan and/or house

location are required. A 4” plastic storm drain from the house at 118 Maple St crosses into the property and is assumed to connect with the borough’s storm sewer pipe, alongside of the inlet. The sanitary lateral for 118 Maple may also cross into the property, as shown by the green paint markings.

- d) 2024 CDBG Application- Application submitted to the County on 9-29-20023 (A complete copy of application will be presented)
- e) DCED PA Small Water & Sewer Grant Application – In searching their meeting minutes, it appears that there was no meeting held Sept. 19<sup>th</sup>, which, like the July meeting may also have been cancelled. The next meeting is scheduled for Nov. 21<sup>st</sup>. No agenda has been published as of yet.
- f) All issues pertaining to be discussed by engineers and the council.

#### VIII. Mayor’s Report

- a) Police Report
- b) All issues pertaining to the police.

Motion to accept Mayor’s Report

#### IX. Public Safety Committee Report

- a) Christina attended the initial meeting for the DCED Police Regionalization Study. Study has intended to be complete by the end of October.
- b) All issues pertaining to public safety.

#### X. President’s Report

- a) Allegheny Twp. Police Meeting
- b) All issues pertaining to the president’s report.

#### XI. Treasurer’s Report

- a) Account Balances Read

Motion to accept Treasurer’s report.

#### XII. Magistrate’s Report

#### XIII. Secretary Report

- a) Minimum for grass cutting.

- b) Reorganization Meeting- January 2<sup>nd</sup>, 2024
- c) All issues pertaining to the secretary's report.

XIV. Communications

- a) Hoffman's Contract
- b) Bove Contract
- c) All communications received.

XV. Tax Collector's Report

- a) Reading of tax collector's report
  - b) Reading of Berkheimer Report
- Motion to accept Tax Collector's Report

XVI. Reading of the Bills

- a) Bills read (see attached page)
- Motion to pay the bills.

XVII. Solicitor's Report

- a) Any legal matters that need to be discussed by solicitor by council.

XVIII. Zoning Report

- a) Read all building and zoning permits issued for September.
- b) All issues pertaining to zoning report.

XIX. Finance and Administration Committee Report

- a) Bank Account- Additional Signer
- b) All issues pertaining to finance and administration.

XX. Sanitation Committee Report

- a) All issues pertaining to sanitation.

XXI. Street Committee Report

- a) Local Share Category 4 Grant Applications Submitted
- b) Local Share Statewide Grant Application
- c) Resolution 7 of 2023- LSA Statewide
- d) All issues pertaining to streets.

XXII. Buildings and Utilities Committee Report

- a) All other issues pertaining to buildings and utilities.

XXIII. Parks and Recreation Committee Report

- a) All issues pertaining to parks and recreation.

XXIV. AKIGC

- a) Blight Study Update
- b) All issues pertaining to AKIGC.

XXV. Unfinished Business

- a) Local Share Account Category 4 Resolution- Basketball Court
- b) Local Share Account Category 4 Resolution- Loader
- c) Local Share Account Category 4 Resolution- Track
- d) All issues pertaining to unfinished business.

XXVI. New Business

- a) All issues pertaining to new business.

XXVII. Executive Session

Motion to adjourn.