

# ***West Leechburg Borough Council Meeting***

## ***Agenda***

November 9, 2022

7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from October Council meeting.
- IV. Motion to hear from visitors.
  - a) Lower Kiski Ambulance Services- Request for support.
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Engineer's Report
  - a) CDBG Project at park
  - b) Stormwater Management 'No Harm' Plan No. 2022-03- Approval for Plan for 118 Summit Street Driveway Paving and Driveway Addition
  - c) Driveway Permit 139- Acknowledgement of approved driveway permit for 118 Summit Street for 10' widening and Paving Entire Driveway
  - d) Circle Drive 2021 CDBG- Ratify Motion to approve Payment Estimate No. 3 Final (retainage only) in the amount of \$2,876.22 (Paid by County)
  - e) Schall Lane PNG Gas Line Replacement Project- This project encompasses almost every street in Hillville. Discuss restoration Requirements and Fee schedule to see if any updating is needed by Resolution.
  - f) 2023 Street Project- Due to the Schall Lane Project, PNG is requesting a list of streets (if we have one).

- g) Approve a Resolution to apply for a DCED COVID-19 ARPA Pa Small Water and Sewer Program Grant in the amount of \$425,000 and authorization for Bove Engineering Co. to prepare and submit the application and all necessary documents, exhibits, and cost evaluation. Note that we will need a Matching Funds Commitment Letter from the Borough in the amount of \$75,000 (15% minimum); and an Ownership Letter (we will provide the wording for the letters).
- h) Consideration of The Borough starting a conversation with PennVEST regional project manager to see what the Borough may qualify for in terms of Grants and/or Low Interest Loans for the subsequent phases of I&I Elimination Efforts. Reason: The Clean Water State Revolving Fund CWSRF is getting \$240,381,000 from the ARPA IJA funding. They also have a small project Program for projects costing \$500,000 or less. Dan Mikesic is our contact 717-783-6673, email [dmikesic@pa.gov](mailto:dmikesic@pa.gov).
- i) All issues pertaining to be discussed by engineer and council.

#### VIII. Mayor's Report

- a) Police Report
  - b) All issues pertaining to police
- Motion to accept Mayor's Report

#### IX. President's Report

- a) All issues pertaining to president's report.

#### X. Treasurer's Report

- a) Account Balances Read
- Motion to accept Treasurer's report.

#### XI. Magistrate's Report

#### XII. Health Officer Report

#### XIII. Secretary Report

- a) New Truck Loan- We need documentation in the meeting minutes for how much we are allowed to borrow and who is signing for the loan.
- b) All issues pertaining to secretary report.

XIV. Communications

- a) Jason Silvis Flags & Thank you
- b) Mine Insurance
- c) Jerich Insurance
- d) Act 57 of 2022
- e) PSMA Membership
- f) All communications received.

XV. Tax Collector's Report

- a) Reading of tax collector's report
  - b) Reading of Berkheimer Report
- Motion to accept Tax Collector's Report

XVI. Reading of the Bills

- a) Bills read (see attached page)
- Motion to pay the bills.

XVII. Solicitor's Report

- a) Zoning Map Issue
- b) Any legal matters that need to be discussed by solicitor by council

XVIII. Zoning Report

- a) Read all building and zoning permits issued for October
- b) Update Fees Charged
- c) All issues pertaining to zoning report.

XIX. Finance and Administration Committee Report

- a) Budget Approval

- b) Tax Ordinance
- c) Support for Lower Ki ski Ambulance Services- Visitor
- d) All issues pertaining to finance and administration.

XX. Sanitation Committee Report

- a) PA Small Water and Sewer Grant
- b) Clean Up Day Announcement
- c) All issues pertaining to sanitation.

XXI. Street Committee Report

- a) Tar and Chip for next year, no paving
- b) Repairs to 2018 Truck
- c) Progress on new truck
- d) All issues pertaining to streets.

XXII. Public Safety Committee Report

- a) Emergency Management Coordinator letter received
- b) All issues pertaining to public safety.

XXIII. Buildings and Utilities Committee Report

- a) All other issues pertaining to buildings and utilities.

XXIV. Parks and Recreation Committee Report

- a) All issues pertaining to parks and recreation.

XXV. AKIGC

- a) All issues pertaining to AKIGC.

XXVI. Unfinished Business

- a) All issues pertaining to unfinished business.

XXVII. All issues pertaining to parks and recreation.

XXVIII. New Business

a) All issues pertaining to new business.

XXIX. Executive Session

Motion to adjourn.