

West Leechburg Borough Council Meeting

Agenda

March 9, 2022

7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from February Council meeting.
- IV. Motion to hear from visitors.
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Mayor's Report
 - a) Police Report
 - b) All issues pertaining to policeMotion to accept Mayor's Report
- VIII. President's Report
 - a) All issues pertaining to president's report.
- IX. Treasurer's Report
 - a) Account Balances ReadMotion to accept Treasurer's report.
- X. Magistrate's Report
- XI. Health Officer Report

XII. Secretary Report

- a) Liquid Fuels Audit & Update
- b) Occupancy Report Updates
- c) Taxes
- d) Ledger
- e) Windstream Update
- f) All issues pertaining to secretary report.

XIII. Communications

- a) Westmoreland County Boroughs Association
- b) Westmoreland Cleanways and Recycling
- c) EMC Refund
- d) All communications received.

XIV. Tax Collector's Report

- a) Reading of tax collector's report
 - b) Reading of Berkheimer Report
- Motion to accept Tax Collector's Report

XV. Reading of the Bills

- a) Bills read (see attached page)
- Motion to pay the bills.

XVI. Solicitor's Report

- a) Any legal matters that need to be discussed by solicitor by council

XVII. Engineer's Report

- a) Circle Drive CDBG Sewer Bid Opening and if favorable, Awarding contingent upon County approval

- b) James Street Sewer Issues, researched/emailed old reports, backflow device Info., covered manhole location in rear yard
- c) Sewer Map Update (4 copies for marking the updates)
- d) Main Street Parkette property line located
- e) Summit House property line and fence
- f) Schall Lane water issue
- g) 2021 Waste load Management Report to KVVPCA (submitted – copy sent to Borough)
- h) No response from ATI re: Bridge repairs and scaffolding
- i) Worked on 2022 Street Resurfacing – Open Bids at April meeting
- j) Began Engineering for the 2022 CDBG Accessibility Improvements at the Borough Building
- k) Began Engineering for the 2022 Borough Street Resurfacing
- l) Circle Drive CDBG Sewer – advertised project, answered bidders questions, prepared Addenda #1 (Wage Rates) and #2 (60 days & Pipe Spec.)
- m) FEMA Annual Floodplain Management Activities Report for 2021 Notice
- n) All issues pertaining to be discussed by engineer and council.

XVIII. Zoning Report

- a) Read all building and zoning permits issued for February.

XIX. Finance and Administration Committee Report

- a) All issues pertaining to finance and administration.

XX. Sanitation Committee Report

- a) Discuss and update storm and sanitary sewer on James St.
- b) All issues pertaining to sanitation.

XXI. Street Committee Report

- a) Approval to donate old street signs to Crime Watch if they want them for trash to treasure sale or other fundraiser
 - b) Hold on Tree trimming - Power Company is trimming trees
 - c) Update on Job Search
 - d) Approval for Street Paving
 - e) Schall Lane drainage issue.
 - f) Letter to Dept of General Services about salt delivery (we are at our minimum amount)
- a) All issues pertaining to streets.

XXII. Public Safety Committee Report

- a) All other issues pertaining to public safety.

XXIII. Buildings and Utilities Committee Report

- a) Solar Project
- b) All other issues pertaining to buildings and utilities.

XXIV. Parks and Recreation Committee Report

- a) Easter
- b) All issues pertaining to parks and recreation.

XXV. Unfinished Business

XXVI. New Business

XXVII. Executive Session

Motion to adjourn.