

West Leechburg Borough Council Meeting

Agenda

July 13, 2022

7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from June Council meeting.
- IV. Motion to hear from visitors.
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Mayor's Report
 - a) Police Report
 - b) All issues pertaining to policeMotion to accept Mayor's Report
- VIII. President's Report
 - a) School Tax increase
 - b) All issues pertaining to president's report.
- IX. Treasurer's Report
 - a) Account Balances ReadMotion to accept Treasurer's report.
- X. Magistrate's Report

XI. Health Officer Report

XII. Secretary Report

- a) Bank update
- b) Ledger/Budget Update
- c) Notary- Pend for August
- d) Garbage Contract Renewal
- e) Financial Audit Progress
- f) Properties at 1102 Gosser & 623 6th St.
- g) Newsletter
- h) Berkheimer Resolution
- i) Amount Received for Act 13
- j) Park Grant Money
- k) All issues pertaining to secretary report.

XIII. Communications

- a) PRPS Membership
- b) 2023 CDBG Grant
- c) KVVPCA- Invitation for Plant Tour
- d) All communications received.

XIV. Tax Collector's Report

- a) Reading of tax collector's report
 - b) Reading of Berkheimer Report
- Motion to accept Tax Collector's Report

XV. Reading of the Bills

- a) Bills read (see attached page)

Motion to pay the bills.

XVI. Solicitor's Report

- a) Discuss the draft of the small wireless facilities ordinance
- b) Allegheny Ludlum Bridge letter
- c) 115 First St. Property Maintenance
- d) Any legal matters that need to be discussed by solicitor by council

XVII. Engineer's Report

- a) Circle Drive CDBG- Open bids & award contingent upon County approval.
- b) Circle Drive 2021 CDBG- Time extension granted to 8/31/22. MH's scheduled to arrive July 20th. Update requested from contractor.
- c) 2022 Street Resurfacing Project- Schedule requested from contractor. 30 days expires 7/7/22. Time extension needed.
- d) Schall Lane Issue from 2021 Resurfacing- Awaiting re-scheduled meeting date from Folino (Tom O. to respond 7/5/22)
- e) 120 Summit St. Street Sewer Lateral Relocation- Request approval with construction requirements, inspection by Borough or Bove and recording of revised Sanitary Sewage Lateral Easement Agreement upon completion.
- f) 1463 Water Discharge Issue- Update regarding sampling/testing/laboratory requirements.
- g) Sink hole near stream behind Fire Hall- Discussion if needed
- h) 113 Bell Ave Driveway- Permit Issued and Final Inspection approved.
- i) Summit house property survey- Pending (Completed GPS Topo. And located nearby reference points)
- j) Small wireless facilities ordinance- Fees for application.
- k) ATI & Allegheny Ludlum Bridge- No updated

- l) DCED Local Share Account Grant Application- Discuss scope of work to be included. Scope & Cost Estimate are needed for the application
- m) All issues pertaining to be discussed by engineer and council.

XVIII. Zoning Report

- a) Read all building and zoning permits issued for June.
- b) Raise Fees for Permits

XIX. Finance and Administration Committee Report

- a) All issues pertaining to finance and administration.

XX. Sanitation Committee Report

- a) All issues pertaining to sanitation.

XXI. Street Committee Report

- a) Tree on third street
- a) All issues pertaining to streets.

XXII. Public Safety Committee Report

- a) Possibility of Emergency Coordinator change and next steps.
- b) Discussion about police department and future thoughts on direction.
- c) West Leechburg Crime Watch to ask permission to post sign on Summit and Main St. Property for NNO and ask council to attend NNO to socialize with community members.
- d) All issues pertaining to public safety.

XXIII. Buildings and Utilities Committee Report

- a) All other issues pertaining to buildings and utilities.

XXIV. Parks and Recreation Committee Report

- a) All issues pertaining to parks and recreation.

XXV. AKIGC

a) All issues pertaining to AKIGC

XXVI. Unfinished Business

a) Solar Project

XXVII. New Business

XXVIII. Executive Session

Motion to adjourn.