

West Leechburg Borough Council Meeting

Agenda

January 11, 2023
7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from December Council meeting.
- IV. Motion to hear from visitors.
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Engineer's Report
 - a) DCED ARPA PA Small Grant Application- Submitted 12/18/2022 (\$100 application fee paid)
 - b) Sanitary Sewer Availability Letter- Sent to the prospective buyer of Colvin Vogel property off Maple Street
 - c) Sewer Map Enlargement to 100 Scale- Present enlarged maps to be used for marking updates and revised manhole numbers
 - d) All issues pertaining to be discussed by engineer and council.
- VIII. Mayor's Report
 - a) Police Report
 - b) Request to hire new officer
 - c) All issues pertaining to police

Motion to accept Mayor's Report

IX. President's Report

- a) Motion by Matt Grantz seconded by Randee McGee to amend the agenda to add filling the vacancy seat on council.
- b) All issues pertaining to president's report.

X. Treasurer's Report

- a) Account Balances Read

Motion to accept Treasurer's report.

XI. Magistrate's Report

XII. Health Officer Report

XIII. Secretary Report

- a) New Truck Loan- Application submitted
- b) Insurance Coverages- Cyber and Municipal Law
- c) Vacancy Board Reappointment
- d) People's Supplier Information
- e) All issues pertaining to secretary report.

XIV. Communications

- a) All communications received.

XV. Tax Collector's Report

- a) Reading of tax collector's report
- b) Reading of Berkheimer Report

Motion to accept Tax Collector's Report

XVI. Reading of the Bills

- a) Bills read (see attached page)

Motion to pay the bills.

XVII. Solicitor's Report

- a) Action on Fee Resolution
- b) Agenda posting question
- c) Any legal matters that need to be discussed by solicitor by council

XVIII. Zoning Report

- a) Read all building and zoning permits issued for December
- b) POD/Shipping Container Ordinance
- c) 3001 3rd St. & 623 6th St.
- d) All issues pertaining to zoning report.

XIX. Finance and Administration Committee Report

- a) 2022 Budget vs Actual
- b) All issues pertaining to finance and administration.

XX. Sanitation Committee Report

- a) All issues pertaining to sanitation.

XXI. Street Committee Report

- a) Zero Turn Mower Purchase
- b) Streets to Chip and Seal
- c) 2023-2024 Salt needs for Costars contract (250 tons)
- d) All issues pertaining to streets.

XXII. Public Safety Committee Report

- a) All issues pertaining to public safety.

XXIII. Buildings and Utilities Committee Report

- a) All other issues pertaining to buildings and utilities.

XXIV. Parks and Recreation Committee Report

- a) All issues pertaining to parks and recreation.

XXV. AKIGC

- a) All issues pertaining to AKIGC.

XXVI. Unfinished Business

- a) Email reuse
- b) All issues pertaining to unfinished business.

XXVII. New Business

- a) Discussion on the Klanica logging by the Amish
- b) All issues pertaining to new business.

XXVIII. Executive Session

Motion to adjourn.