

# ***West Leechburg Borough Council Meeting***

## ***Agenda***

January 3, 2022

7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from November Council meeting.
- IV. Motion to hear from visitors.
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Mayor's Report
  - a) Police Report
  - b) All issues pertaining to policeMotion to accept Mayor's Report
- VIII. President's Report
  - a) All issues pertaining to president's report.
- IX. Treasurer's Report
  - a) Account Balances ReadMotion to accept Treasurer's report.
- X. Magistrate's Report
- XI. Health Officer Report

XII. Secretary Report

- a) Welcome packets for new council members
- b) Memorial donation
- c) Resignation of Treasurer- Alyson Bell
- d) Occupancy Permit Letters
- e) All issues pertaining to secretary report.

XIII. Communications

- a) Municipal Resolution
- b) Zoning Hearing Board- Solicitor Appointment
- c) All communications received.

XIV. Tax Collector's Report

- a) Reading of tax collector's report
  - b) Reading of Berkheimer Report
- Motion to accept Tax Collector's Report

XV. Reading of the Bills

- a) Bills read (see attached page)
- Motion to pay the bills.

XVI. Solicitor's Report

- a) Technology Policy
- b) Solar Ordinance
- c) Parking Ordinance
- d) Any legal matters that need to be discussed by solicitor by council

XVII. Engineer's Report

- a) Unopened ROW abandonments- Discuss holding hearing in February or moving to a later date in 2022.
- b) All issues pertaining to be discussed by engineer and council.

XVIII. Zoning Report

- a) Read all building and zoning permits issued for December.

XIX. Finance Committee Report

- a) Discuss department heads reorganizing budget papers with Kayla and combining categories
- b) All issues pertaining to discussed by Finance Committee.

XX. Sanitation Committee Report

- a) Bids for sewer project
- b) Recycling
- c) All issues pertaining to the sanitation committee.

XXI. Street Committee Report

- a) 2022 Paving Program
- b) New Truck
- c) Work on budget with Kayla
- d) Tree Trimming
- e) All issues pertaining to streets.

XXII. Emergency Management Report

- a) Fire Siren

XXIII. Utilities Report

- a) Solar Project
- b) Windstream-Fiber Optic Installation

XXIV. Recreation Committee Report

- a) Grant Information
- b) The letters to Santa box
- c) Christmas
- d) Leechburg Rotary Information
- e) Bench Update

XXV. Building Committee

- a) Borough Garage Roof
- b) All issues that need to be discussed regarding the building committee.

XXVI. Unfinished Business

- a) Consolidation Study

XXVII. New Business

XXVIII. Executive Session

Motion to adjourn.