

# ***West Leechburg Borough Council Meeting***

## ***Agenda***

February 8, 2023  
7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from January Council meeting.
- IV. Motion to hear from visitors.
  - a) Don Stillwagon
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Engineer's Report
  - a) DCED ARPA PA Small Grant Application- Discuss needed changes to funding breakdown and Federal Procurement requirements.
  - b) Domenica Vogel Plan 2 Subdivision- Approve Plan with conditions.
  - c) 2023 Tar & Chip (Bituminous Single Seal Coat) Project- Authorize bid opening date and set time, date, and location for receipt of bids.
  - d) Waste load Management Report- Report submitted to KVVWPCA
  - e) Allegheny Ludlum Bridge 2022 NBIS Inspection Report- Reviewed 341-page report and printed relevant pages, photos, and repair needs.
  - f) All issues pertaining to be discussed by engineer and council.
- VIII. Mayor's Report

- a) Police Report
- b) All issues pertaining to police

Motion to accept Mayor's Report

IX. President's Report

- a) All issues pertaining to president's report.

X. Treasurer's Report

- a) Account Balances Read

Motion to accept Treasurer's report.

XI. Magistrate's Report

XII. Health Officer Report

XIII. Secretary Report

- a) Zoning Variance Hearing/Fees
- b) Credit Cards
- c) All issues pertaining to secretary report.

XIV. Communications

- a) All communications received.

XV. Tax Collector's Report

- a) Reading of tax collector's report
- b) Reading of Berkheimer Report

Motion to accept Tax Collector's Report

XVI. Reading of the Bills

- a) Bills read (see attached page)

Motion to pay the bills.

XVII. Solicitor's Report

- a) Any legal matters that need to be discussed by solicitor by council.

XVIII. Zoning Report

- a) Read all building and zoning permits issued for January.
- b) POD/Shipping Container Ordinance
- c) All issues pertaining to zoning report.

XIX. Finance and Administration Committee Report

- a) All issues pertaining to finance and administration.

XX. Sanitation Committee Report

- a) Right-of-way policy & Grass ordinance
- b) Billing
- c) All issues pertaining to sanitation.

XXI. Street Committee Report

- a) Approval to sell 2011 Truck.
- b) Approve timeline for bidding process of chip sealing.
- c) All issues pertaining to streets.

XXII. Public Safety Committee Report

- a) All issues pertaining to public safety.

XXIII. Buildings and Utilities Committee Report

- a) All other issues pertaining to buildings and utilities.

XXIV. Parks and Recreation Committee Report

- a) All issues pertaining to parks and recreation.

XXV. AKIGC

- a) Blight Study

- b) Code Enforcement
- c) All issues pertaining to AKIGC.

XXVI. Unfinished Business

- a) Code supplement- General Code
- b) All issues pertaining to unfinished business.

XXVII. New Business

- a) All issues pertaining to new business.

XXVIII. Executive Session

Motion to adjourn.