

West Leechburg Borough Council Meeting

Agenda

December 14, 2022

7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from October Council meeting.
- IV. Motion to hear from visitors.
 - a) Connie- Jerich Insurance
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Engineer's Report
 - a) DCED ARPA PA Small Grant Application Resolution & Match Letter – Total \$248,000 (Grant \$21,400, Boro. \$37,400)
 - b) CDBG Memorial Park Contract Time Extension Agreement
 - c) Street Excavation Permit Fees Review
 - d) Sewer Map & Manhole Number Update
 - e) All issues pertaining to be discussed by engineer and council.
- VIII. Mayor's Report
 - a) Police Report
 - b) All issues pertaining to police

Motion to accept Mayor's Report

IX. President's Report

- a) Email between Council and County
- b) Semper Gratus
- c) All issues pertaining to president's report.

X. Treasurer's Report

- a) Account Balances Read

Motion to accept Treasurer's report.

XI. Magistrate's Report

XII. Health Officer Report

XIII. Secretary Report

- a) New Truck Loan- Waiting on attorney's opinion letter
- b) Signs in right of ways
- c) Air BnB
- d) Cyber Insurance
- e) All issues pertaining to secretary report.

XIV. Communications

- a) Tax Assessment for Borough
- b) All communications received.

XV. Tax Collector's Report

- a) Reading of tax collector's report
- b) Reading of Berkheimer Report

Motion to accept Tax Collector's Report

XVI. Reading of the Bills

- a) Bills read (see attached page)

Motion to pay the bills.

XVII. Solicitor's Report

- a) Approve Marge Kasanicky's resignation from Council
- b) Set meeting dates for 2023
- c) Passage of final budget
- d) Passage of Tax Ordinance 2023
- e) Discussion and adoption of new fee resolution
- f) Condemnation questions
- g) 3001 Third St.
- h) 208 Summit St.
- i) Any legal matters that need to be discussed by solicitor by council

XVIII. Zoning Report

- a) Read all building and zoning permits issued for November
- b) All issues pertaining to zoning report.

XIX. Finance and Administration Committee Report

- a) All issues pertaining to finance and administration.

XX. Sanitation Committee Report

- a) KVVPCA meeting
- b) All issues pertaining to sanitation.

XXI. Street Committee Report

- a) Backup operators for the street crew

- b) Purple markings on 1st St. Who and should be leave them alone.
- c) All issues pertaining to streets.

XXII. Public Safety Committee Report

- a) All issues pertaining to public safety.

XXIII. Buildings and Utilities Committee Report

- a) Bids received from 2Krew and Security cameras
- b) All other issues pertaining to buildings and utilities.

XXIV. Parks and Recreation Committee Report

- a) All issues pertaining to parks and recreation.

XXV. AKIGC

- a) All issues pertaining to AKIGC.

XXVI. Unfinished Business

- a) All issues pertaining to unfinished business.

XXVII. All issues pertaining to parks and recreation.

XXVIII. New Business

- a) All issues pertaining to new business.

XXIX. Executive Session

Motion to adjourn.