

# ***West Leechburg Borough Council Meeting Agenda***

August 9, 2023  
7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from July Council meeting.
- IV. Motion to hear from visitors.
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Engineer's Report
  - a) 2024 CDBG Application Ninth Street Sewer- 11 out of 18 survey forms received as of today 8/3
  - b) Supplemental Bituminous Seal Coat Project- Approval of Payment Estimate 2 (Retainage Only in the amount of \$1,006.88 contingent upon receipt of invoice.
  - c) Bituminous Seal Coat- Approval of Payment Estimate 2 (Retainage only) in the amount of \$2,028.38 contingent upon receipt of Maintenance Bond and Invoice.
  - d) County Water & Sewage Grant & Gosser Street Sewer Replacement- Still awaiting funding agreement from Westmoreland County Commissioners.
  - e) Stormwater Management Plan for 116 Maple New House and Driveway- Still awaiting a Full Stormwater Plan (not received as of 8/3).
  - f) Memorial Park Accessibility Improvements Project- Phase 2- Updated cost estimate.

g) Basketball Court Crack Repair, Repaving, and Repainting- Discuss work & specifics needed for cost estimate.

h) All issues pertaining to be discussed by engineers and the council.

#### VIII. Mayor's Report

a) Police Report

b) Southern Armstrong Regional proposal

c) All issues pertaining to the police.

Motion to accept Mayor's Report

#### IX. President's Report

a) All issues pertaining to the president's report.

#### X. Treasurer's Report

a) Account Balances Read

Motion to accept Treasurer's report.

#### XI. Magistrate's Report

#### XII. Secretary Report

a) Financial Audit Progress

b) Rental Inspections

c) September Meeting Agenda

d) All issues pertaining to the secretary's report.

#### XIII. Communications

a) Westmoreland County Redevelopment Authority & Land Bank Demolition Program Application

b) Delinquent real estate taxes

c) International League of Cities

d) All communications received.

XIV. Tax Collector's Report

a) Reading of tax collector's report

b) Reading of Berkheimer Report

Motion to accept Tax Collector's Report

XV. Reading of the Bills

a) Bills read (see attached page)

Motion to pay the bills.

XVI. Solicitor's Report

a) Adoption of the Sewer User Fee Ordinance

b) Municipal Lien filed on Pearlman Property

c) KVVPCA Sewer User Billing Agreement

d) Any legal matters that need to be discussed by solicitor by council.

XVII. Zoning Report

a) Read all building and zoning permits issued for July.

b) All issues pertaining to zoning report.

XVIII. Finance and Administration Committee Report

a) All issues pertaining to finance and administration.

XIX. Sanitation Committee Report

a) All issues pertaining to sanitation.

XX. Street Committee Report

a) Multimodal Grant Application

b) All issues pertaining to streets.

XXI. Public Safety Committee Report

- a) All issues pertaining to public safety.

XXII. Buildings and Utilities Committee Report

- a) Waterline repair for issue found during the backflow prevention test.
- b) All other issues pertaining to buildings and utilities.

XXIII. Parks and Recreation Committee Report

- a) All issues pertaining to parks and recreation.

XXIV. AKIGC

- a) Proposed Due Year 3
- b) Local Government Academy Technical Assistance Resolution
- c) Code enforcement discussion
- d) All issues pertaining to AKIGC.

XXV. Unfinished Business

- a) All issues pertaining to unfinished business.

XXVI. New Business

- a) Local Share Account Category 3 Grant
- b) Employee Policies
- c) All issues pertaining to new business.

XXVII. Executive Session

Motion to adjourn.