

# ***West Leechburg Borough Council Meeting Agenda***

April 12, 2023  
7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from March Council meeting.
- IV. Motion to hear from visitors.
  - a) Len will be attending the meeting to discuss matters related to the Borough's Association and KVVWPCA.
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Engineer's Report
  - a) Supplemental Tar & Chip Seal Coat Work- Award Project to Quaker Sales, Corp. at a cost of \$20,137.50.
  - b) 2022 Memorial Park Accessibility Improvement Project (CDBG)- Work started 3/31/2023.
  - c) County Water & Sewer Program- Discuss Matching Funds Commitment
  - d) 2023 MTF- Applications due 7/31/2023
  - e) 116 Maple St.- Correspondence regarding sewer tap-in, location, detail, Borough and KVA Tap-In Fees. A SWM Plan and E&S Controls will be required.
  - f) 1029 Plazak St. Driveway Stormwater Management Waiver- Approve No-Harm Waiver and deduct credit. New Impervious area= 983 SF (<1,000 SF)

g) 1540 Main St. Driveway Stormwater Small Management Plan- Approve Small SWM Plan 2023-01

h) All issues pertaining to be discussed by engineers and the council.

VIII. Mayor's Report

a) Police Report

b) All issues pertaining to police.

Motion to accept Mayor's Report

IX. President's Report

a) HRG- Grant Application Assistance

b) Firemen Grant

c) Semper Gratus

d) Engineer Conversation

e) All issues pertaining to the president's report.

X. Treasurer's Report

a) Account Balances Read

Motion to accept Treasurer's report.

XI. Magistrate's Report

XII. Health Officer Report

XIII. Secretary Report

a) Old Klanica Property

b) Code Enforcement Reports

c) Mold Complaint- Westmoreland County Health Department Update

d) All issues pertaining to the secretary's report.

XIV. Communications

- a) Westmoreland County Boroughs Association dinner- 4/28, RSVP by 4/20
- b) 2022 Annual Report of the Westmoreland County Industrial Development Corporation
- c) All communications received.

XV. Tax Collector's Report

- a) Reading of tax collector's report
  - b) Reading of Berkheimer Report
- Motion to accept Tax Collector's Report

XVI. Reading of the Bills

- a) Bills read (see attached page)

Motion to pay the bills.

XVII. Solicitor's Report

- a) 5G Ordinance
- b) The amendment to the grass ordinance about dumping in/on ditches, catch basins, and manholes.
- c) Sample Sewer Fee Ordinance
- d) Any legal matters that need to be discussed by solicitor by council.

XVIII. Zoning Report

- a) Read all building and zoning permits issued for March.
- b) All issues pertaining to zoning report.

XIX. Finance and Administration Committee Report

- a) All issues pertaining to finance and administration.

XX. Sanitation Committee Report

- a) Sewer Fees

- b) Garbage Contract Renewal
- c) All issues pertaining to sanitation.

XXI. Street Committee Report

- a) All issues pertaining to streets.

XXII. Public Safety Committee Report

- a) No solicitation signs at each point of entry
- b) “Slow down” and “children playing” signs at certain spots in town.
- c) Leechburg Management event- May 17<sup>th</sup>
- d) All issues pertaining to public safety.

XXIII. Buildings and Utilities Committee Report

- a) 2Krew
- b) All other issues pertaining to buildings and utilities.

XXIV. Parks and Recreation Committee Report

- a) Easter Report
- b) All issues pertaining to parks and recreation.

XXV. AKIGC

- a) Blight Study
- b) Code Enforcement
- c) Joint purchasing
- d) All issues pertaining to AKIGC.

XXVI. Unfinished Business

- a) Email System
- b) All issues pertaining to unfinished business.

XXVII. New Business

- a) All issues pertaining to new business.

XXVIII. Executive Session

Motion to adjourn.